

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

May 15, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Anthony Hyde. Commissioner Earl Fisher was not present.

Commissioner Heimuller called the meeting to order.

FY12 AUDIT RESPONSE:

Jennifer Cuellar, Finance Director, was present to discuss the issues raised in the State Division of Audit's report for our FY 2012 audit. She received a memo from the county's auditor Matt Graves of Pauly Rogers on this, who concurs that the items mentioned were a mix of formatting/presentation issues and immaterial/insignificant errors related to the complexity of the workbooks designed to build the reports. The Board reviewed and agreed with the letter of response prepared by Jennifer.

FY13 SUPPLEMENTAL BUDGET:

Jennifer addressed the proposed FY13 supplemental budget process and reviewed the detailed list of items. She will be sending the required notice of public hearing for the supplemental budget to be held later this month.

USE OF LOAN PROCEEDS:

Discussion was held on the Capital Investment Fund and the fact that funds still exist to be redirected to county capital expenditures and are included in the FY14 budget. The Board is still interested in utilizing these funds to make the county organization as functionally efficient as possible and would urge staff to present more concrete plans as soon as it is feasible.

PHASE IV GMP, PC, CM/GC CONTRACT FOR TRANSIT FACILITY:

Janet Wright, CC Rider Director, was present to discuss the construction budget for Phase IV, reviewing cuts and reductions that were necessary to stay within the budget for this project. This is the 4th amendment to the P&C contract and is the final phase of the work that will need to be done to complete the transit center project. The amendment is scheduled to be on the consent agenda next Wednesday. It is anticipated that construction will be done by October.

TRANSIT UPDATE:

While present, Janet provided the rider numbers for April service and discussed the reductions in rides due to the service reductions. Also discussed was the hourly operations costs to provide service and the how they have increased due to various factors that were never included in the costs in the past.

The Board suggested the types of information needed for any discussion that might be held at the upcoming City/County dinner as a result of the letter from the City of Vernonia requesting the County consider the creation of a transit district.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 13th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Staff Meeting Minutes

5/15/13

Page 3

Henry Heimuller, Chair

By: _____

Anthony Hyde, Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh,
Board Office Administrator